

with a close personal relationship (household family members, business partners, or associates) has or acquires a financial interest in the entities whose proposal information is subject to this agreement, the recipient shall immediately advise the NASA official releasing the proposal information, protect the proposal information, and cease evaluation activities pending a NASA decision resolving the conflict of interest.

(6) I understand that the term "leave the Government" in the last sentence of the Procurement Integrity Certification for Procurement Officials, Optional Form 333, means "cease to function as a procurement official."

Signature: _____

Name typed or printed: _____

Date: _____

[End of Agreement]

(g) *Affixing of a protection notice.* The official who actually releases/transfers the proposal information shall review each proposal or the extracted item of proposal information that is to be released and ensure that the notice at FAR 15.413-2(e) (See 48 CFR 1815.413(a)) is affixed to each proposal or the extracted item of proposal information before it is released/transferred.

(h) *JPL.* If JPL personnel, in evaluating proposal information obtained from a standard RFP released to them by NASA, must obtain assistance from non-JPL, non-Government evaluators, JPL must obtain written approval from the Procurement Officer before releasing the information; except that information from SBIR, STTR, NRA, AO, and unsolicited proposals may be disclosed outside JPL with prior written approval, in compliance with paragraph (c)(2) of this section.

[61 FR 5313, Feb. 12, 1996]

Subpart 1815.5—Unsolicited Proposals

1815.502 Policy.

NASA will foster and encourage the submission of unique and innovative unsolicited proposals relevant to agency mission requirements by expeditious and equitable handling of all unsolicited proposals.

[54 FR 28239, July 5, 1989, as amended at 60 FR 40514, Aug. 9, 1995]

1815.503 General.

(a) *Submission to other agencies or JPL.* NASA will not accept for formal evaluation unsolicited proposals initially submitted to another agency or to the Jet Propulsion Laboratory (JPL) without the offeror's express consent.

(b) *Transferring proposals.* When a reviewing official determines that an unsolicited proposal is not related to NASA's mission or may be of interest to other agencies or to JPL in addition to NASA, the proposal control officer may identify for the offeror other agencies whose missions may bear a relationship to the subject matter of the unsolicited proposal. NASA shall not respond to an unsolicited proposal by transferring it to another agency or JPL for action without the offeror's written consent.

(c) *Relationship to award.* An unsolicited proposal may result in the award of a contract, a grant, a cooperative agreement, or other agreement. If a grant or cooperative agreement is used, the NASA Grant and Cooperative Agreement Handbook (NHB 5800.1) applies.

[54 FR 28239, July 5, 1989, as amended at 60 FR 40514, Aug. 9, 1995]

1815.504 Advance guidance.

1815.504-70 Unsolicited proposal brochure.

The Office of Procurement (Code HK) is responsible for preparing for public use a brochure titled "Guidance for the Preparation and Submission of Unsolicited Proposals," which shall be provided without charge by procurement and other NASA officials in response to requests for proposal submission information. The brochure, issued pursuant to FAR 15.504, constitutes NASA's single, official, general-purpose guidance document for public use in submitting unsolicited proposals. A deviation is required for use of any modified or summarized version of the brochure or for alternate means of general dissemination of unsolicited proposal information. The Headquarters Office of Procurement (Code HK) is responsible for internal distribution of the brochure.

[54 FR 28239, July 5, 1989, as amended at 60 FR 40514, Aug. 9, 1995]